MARIPOSA COUNTY SCHOOLS FOUNDATION

LARGE GRANT APPLICATION

Applicant’s Name Phone E-mail Address

School Grade/Subject

Project Title Total Budget Request

Applicant’s Signature Date

Administrator’s Signature Date

Please read the attached policies and criteria sections of the application. **Applications for Large Grant funding must be typed and received in the Kids First U.S. Post Office box or the Kids First district office mailbox by 4:00 P.M. on the last school day of the month of October.**

**No** late applications can be accepted. Please forward your completed application to the District Office or mail to

### Kids First

P.O. Box 2369

Mariposa, CA 95338

Good luck!

Application # Grade Level

PROJECT PURPOSE – What will you purchase if the Large Grant is approved?

PROJECT DESCRIPTION – Describe the project you would like to implement (include target audience).

PROJECT JUSTIFICATION – Why do you believe the project is needed?

How does this project relate to your curriculum? Please specify standards addressed by number and description.

STUDENT / TEACHER BENEFIT – How will your students benefit? How many students will benefit each year and for how many years? (Estimate a number.) How will you benefit as a teacher?

TIMELINE – Projected starting and completion dates of project (including bench mark evaluations of the project):

PROJECT BUDGET

Please complete the following budget to assist in determining the funding needed for your project. Examples of Items/Categories that you can include would be materials, equipment, transportation, honorariums, etc. **Include sales tax and shipping and handling expenses** in your totals*. Bottom level for funding is $750.01. Totals CANNOT go over the $3000 amount— remember that others are applying.*

|  |  |  |
| --- | --- | --- |
| ITEM/CATEGORY | SUPPLIER SUPPLIER ADDRESS | AMOUNT |
|  |  | $ |
|  |  | $ |
|  |  | $ |
|  |  | $ |
|  |  | $ |
|  | Shipping and Handling | $ |
|  | Tax | $ |
|  | TOTAL | $ |

# MARIPOSA COUNTY SCHOOLS FOUNDATION

## *Large Grant Policies*

### Statement of Purpose

The mission of the Mariposa County Schools Foundation is to enhance the educational opportunities of students in Mariposa County schools. The Foundation will support special programs and activities that provide additional resources for student learning. To carry out its mission, the Foundation Board has established a program of “Large Grants” to District teachers. (These grants are offered in the spirit of the previous Mariposa Promise Grants.) **Applications should reflect strong curricular content, demonstrate innovative teaching strategies, and enhance learning for larger groups of students*.***

### General Policies

* Grants are to be distributed as equally as feasible to all schools within Mariposa County Unified School District.
* Grants are to be distributed as equally as feasible to all grade levels (K-12).
* Applicants must be classroom teachers or teachers assigned to special duties that serve a large number of students. A teacher’s name may appear on one application only.
* Incomplete applications (missing signatures, blank or incomplete sections, tax, shipping, handling, etc.) and applications not typed will not be considered.
* **No Large Grant will be awarded for furniture or for equipment included on the District Classroom Equipment List. See your principal for a copy of the list.**
* **Purchase of subscriptions/licenses will be approved for only the initial term.**
* **Additional materials such as pages from catalogs or letters of support will not be considered, and will void the application.**
* All decisions made by the Board are final.

### Amount of Grant Awards

* The Board will set a budget for the award each year. Awards will be made within this budgeted amount.
* The minimum request is $750.01 and the maximum request cannot exceed

$3000. Chances of receiving the full $3000 depend on how many applications and the nature of the applications received.

### Examples of Fundable Proposal Areas

The following serve as examples of areas within which proposals would be welcomed by the Foundation. This is not an exhaustive list, and only serves as a rough guide. The prospective grantee should be creative and consider other alternatives that fit the broad goal of supporting new or existing educational programs.

1. Purchase of non-consumable instructional materials such as books, videos, maps, DVDs, and lab equipment to directly enhance new or existing programs
2. Purchase of computers and supporting equipment
3. Upgrading computer network infrastructure within MCUSD for instructional use
4. Purchase of audio-visual equipment
5. Field trips, experiential learning, and guest speakers
6. Special community service projects undertaken by students

### Criteria for Evaluating Awards

* Applications will be evaluated anonymously.
* Applications will be objectively rated.

See the following pages for checklist and rating criteria.

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## *Large Grant Check List*

* Project is clearly defined, with specific CA State Standards addressed.
* Project application is received by the last school day of October.
* Requested equipment is NOT on the District Basic Classroom Equipment List.
* Project is centered on ONE theme, activity, or subject (no laundry lists of materials).
* Application is READ, APPROVED, & SIGNED by administrator.
* Duplicate applications will not be considered.
* Application is typed.
* Application is complete with all instructions followed.
* There are **no** “extra materials” attached to the application.
* No names except on the cover page. The Foundation wants to keep the evaluation process anonymous.

### Application

* + All sections complete
	+ Budget submitted, including

## *Criteria*

### Duration of the project

* + Weeks or months
	+ Year

tax &shipping (or explain why it is not included)

* No additional materials

### Academic Focus

* + Curricular relevance and impact
	+ Student involvement
	+ Creativity and innovation

### Applicable to many students

* + Classroom (indicate # of students)
	+ Several classes
	+ Entire school
	+ Entire district
	+ Multiple years

### Benefit to teacher

* + Enhances teaching
	+ Eases teaching load
	+ Fosters collaboration

### General Guidelines

* + Does not duplicate another program (including Classroom Equipment List)
	+ Application is persuasive and professional in content and format
	+ Purchase of subscriptions / licenses will be approved for only the initial term